**Board of Registration for Professional Soil Classifiers of North Dakota**

**Spring Board Meeting**

**Friday, April 8, 2021 10:30am, CST**

**Remote Conference Call due to COVID situation**

**Members Present:**

Alan Gulsvig

Matt Retka

Perry Sullivan

Bruce Bogenrief

Jay Volk

**Members Absent:**

None

**Others Present:**

None

**Call to Order**

The Meeting was called to order by Alan at 10:33 am.

**Minutes of last Meeting**

The previously distributed Minutes of the last meeting from October 29, 2020 were reviewed. All in favor of approving the minutes, none opposed. Minutes approved.

**Secretary/Treasurer’s reports**

Treasure report was distributed. Reviewed deposits and withdrawals of the fiscal year.

Discussed 2021 Dues paid. Also discussed adding an additional signer to the bank accounts. Jay moved to add Perry Sullivan to the bank accounts, and Bruce seconded. All in favor, none opposed. Motion carried. Matt made plans to meet Perry on 4/12/2021 at the bank.

Perry motioned to approve the treasurer report. Bruce seconded. All in favor, none opposed, motion carried.

**Old Business:**

**Change in Board’s representative at Attorney General’s office**

Noted that Annique M. Lockardis is the new appointment for our Board that replaced Sandra.

**Clarification of Soils Curriculum requirements for applicants:**

Alan provided info on soils curriculum. Some colleges are offering minor degrees with associated credit hours. SSSA pre-requisites are somewhat unclear currently. Discussions about most soils students coming out of Masters programs, not undergraduate degrees. Discussion about inadequacy of only soil electives classes for registration, potentially lacking coarse work in soil classification.

**Review of new Classifier inquiries/applications –[Applications and Occupational Licensing changes]**

Matt completed updated to Application document per SB2306 for Military Spouses. New Application has been posted to Board website.

**New Business:**

**ND pending Legislation:** Alan provided update on requirement to change law for outdated language focused on the definition of “moral character.” This is currently going through legislation.

**Review of SSSA Fundamental exam process in ND, and prerequisites for registration**

Covered in Old Business

**New Inquiries/Applicants for Registration**

Sam Croat

Sam has provided completed application to the Board and was planning to take SSSA Fundamentals test this Spring. Matt to forward transcripts to Board. Matt made motion to approve Ms. Croat’s application contingent upon passing SSSA Fundamental exam. Jay seconded. All in favor, none opposed. Motion passed. Matt to follow-up with Sam.

Kevin Ploof

Has inquired about registration, but has not supplied a formal application.

**Applicants/Expiring Terms - Board Membership 2021**

Matt’s term ended in 2020. Matt applied for renewal but has not heard back from State yet.

Alan’s term expires in 2021. He has reached out to Keith at PSCAND for nominations. Alan offered to continue on with the Board until replacement, but not as Chairman. Office elections will be held during the fall meeting. Alan to follow-up with PSCAND again.

**Non-Agenda Items**

Matt provided overview of Boards Records and the completed Records Management Request.

**Tentative field exam date/location (if needed)**

TBD pending Sam Croat

**Next meeting – tentative date(s)**

Tentatively set for October. Alan will coordinate this unless replaced before then. This may be a in-person meeting Pending COVID-19 situation.

**Jay motioned to adjourn; Bruce seconded. All in favor. Meeting adjourned at 11:25am**