**Board of Registration for Professional Soil Classifiers of North Dakota**

**Fall Board Meeting**

**Wednesday, November 10, 2021 10:30am, CST**

**Bismarck/Mandan Chamber of Commerce**

**1640 Burnt Boat Rd, Bismarck, ND 58503**

**Members Present:**

Alan Gulsvig

Matt Retka

Perry Sullivan

Bruce Bogenrief

**Members Absent:**

Jay Volk

**Others Present:**

None

**Call to Order**

The Meeting was called to order by Alan at 10:50 am.

**Minutes of last Meeting**

The previously distributed Minutes of the last meeting from April 8, 2021 were reviewed. Bruce motioned to approve the minutes as written, Perry seconded. All in favor of approving the minutes, none opposed. Minutes approved.

**Secretary/Treasurer’s reports**

Treasure report was distributed. Reviewed deposits and withdrawals of the fiscal year and current account balances.

Perry has been added to the bank accounts. Matt provided annual financial audit documents for Alan to review and sign. Matt to file audit paperwork.

Perry motioned to approve the treasurer report. Bruce seconded. All in favor, none opposed, motion carried.

**Old Business:**

**Applications and Occupational Licensing changes**

Matt completed update to Application document per SB2306 for Military Spouses. New Application has been posted to Board website.

**ND proposed legislation-SB2266**

Potential revision of “moral character” language in the State Registration Board Rules did not pass.

**New Business:**

**Report on meeting with ND ACEC and pending Legislation:**

Perry and Matt summarized meeting they attended on November 3rd with members of the ND ACEC committee regarding wetland delineation requirements in the State. Matt distributed information the NDBRPSC had compiled in 2016 when pursuing legislation changes at that time. Discussion around history of legislation and varying wetland regulatory agencies (USACE, NDDOT, NRCS) involvement with PSC’s. Neighboring states have varying certificates or licensures, such as MN BWSR wetland certification and Professional Soil Scientists. Reciprocity was mentioned, and concerns expressed around the issue of geography and local knowledge of North Dakota soil classification. Options for Board sanctioned Training or Certification for hydric soil determinations were debated. Board discussed legislation options.

Matt motioned to form a 4 person sub-committee to work on potential legislation changes with the ND ACEC and to solicit non-board member involvement from registered soil classifiers. Perry seconded. All in favor, motion passed. Matt to send email to all registered PSC’s seeking sub-committee members. Perry volunteered to be on the legislation sub-committee.

**New inquiries/applicants for registration**

No new applicants for Professional registration. One In-Training applicant failed the SSSA Fundamentals Exam this year.

**Board Membership Applicants/Expiring Terms**

Alan received notification of re-appointment for a second term but would like to find a replacement. Perry offered to reach out to PSC Association and Matt to notify all registered members of Board opening. Board member terms need to be updated on website.

**Board Officer Position Nominations for 2022**

Bruce Nominated Matt for Secretary/Treasurer-Perry Seconded. None opposed, motioned passed.

Alan nominated Perry for Chairmen, Bruce Seconded. None opposed, motioned passed.

No other nominations presented. Matt to updated Board member terms and positions on website.

**Non-Agenda Items**

Matt to send out due notices this month with same fees as last year.

Perry to communicate to PSC Association of ND ACEC legislation discussions.

**Next meeting – tentative date(s)**

Matt motioned for a special virtual meeting to be held on Tuesday January 11th to approve legislation sub-committee. Perry Seconded. All in favor, motioned passed.

Spring Board meeting tentatively scheduled for end of March/early April. Alan and Perry to coordinate final date later.

**Bruce motioned to adjourn; Perry seconded. All in favor. Meeting adjourned at 12:15am**